



# City of NORFOLK

C: Dir., Sheriff Robert McCabe

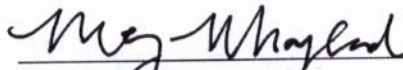
To the Honorable Council  
City of Norfolk, Virginia

July 19, 2016

From: Sheriff Robert J. McCabe

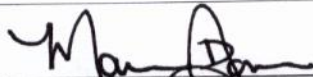
**Subject:** Special Revenue Appropriations  
for the Sheriff's Community Corrections  
Program

Reviewed:

  
Morgan A. Whayland  
Assistant to the City Manager

**Ward/Superward:** Citywide

Approved:

  
Marcus D. Jones, City Manager

**Item Number:**

**R-10**

- I. **Recommendation:** Adopt Ordinance
- II. **Applicant:** Norfolk Sheriff's Office
- III. **Description:**  
This agenda item is an ordinance appropriating funds in the amount of \$490,000 for the Norfolk Sheriff's Office Community Corrections Program. This provides the necessary revenues and expenditures to support the activities for FY 2017.
- IV. **Analysis**  
This is a continuation project involving the Community Corrections Program as recommended by the Sheriff. The ordinance provides for the continuation of funding for Sheriff's positions in the following programs: Electronic Monitoring, Inmate Work Force and Work Release. A total of twelve (12) staff positions support these programs.
- V. **Financial Impact**  
There is no fiscal impact to the Sheriff's FY 2017 allocated budget.
- VI. **Environmental**  
N/A
- VII. **Community Outreach/Notification**  
Public notification for this agenda item was conducted through the City of Norfolk's agenda notification process.
- VIII. **Board/Commission Action**  
N/A

**IX. Coordination/Outreach**

This letter and ordinance have been coordinated with the Norfolk Sheriff's Office and the City Attorney's Office.

Supporting Material from the Sheriff's Department:

- Ordinance

Form and Correctness Approved: *RAP*By *Jack E. Cloud*  
Office of the City Attorney

Contents Approved:

By *Robert J. McCall*  
DEPT. Sheriff

NORFOLK, VIRGINIA

Pursuant to Section 72 of the City Charter, I hereby certify that the money required for this item is in the city treasury to the credit of the fund from which it is drawn and not appropriated for any other purpose.

50H \$ 490,000.002275-6-8216-9163*Christine Samuelson*  
Director of FinanceAccount  
6/22/16  
Date**ORDINANCE No.**

AN ORDINANCE APPROVING THE ACCEPTANCE OF RECEIPTS FROM A SPECIAL REVENUE PROJECT, THE SHERIFF'S COMMUNITY CORRECTIONS PROGRAM, APPROPRIATING FOUR HUNDRED NINETY THOUSAND DOLLARS (\$490,000.00) FOR FISCAL YEAR 2017, AUTHORIZING THE EXPENDITURE THEREOF BY THE SHERIFF, AUTHORIZING THE SHERIFF'S CONTINUED EMPLOYMENT OF TWELVE (12) PERSONS FOR THE PROGRAM AND PROVIDING FUNDS FOR THEIR SALARIES AND BENEFITS.

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BE IT ORDAINED by the Council of the City of Norfolk:

Section 1:- That the sum of Four Hundred Ninety Thousand Dollars (\$490,000.00) in funds generated by the Sheriff's Community Corrections Program (Work Release, Inmate Work Force and Electronic Monitoring) is hereby accepted and appropriated if and when it is received from the Sheriff, all funds to be used for fiscal year 2017 to meet jail support and other capital needs as approved by the City Manager upon the recommendation of the Sheriff.

Section 2:- That the City Manager is hereby authorized to continue to fund the salaries and benefits of twelve (12) positions in the following job classifications in the Community Corrections Program, the positions having been previously created and filled by the Sheriff. Such positions shall not be City positions and the persons appointed by the Sheriff to fill them shall not be City employees. All such positions shall be Sheriff's positions; all employees appointed to them shall be employees of the Sheriff, and they shall receive such salary and benefits as may be determined by the Sheriff, the State Compensation Board and/or by the laws of the Commonwealth of Virginia. All rights that such employees may have pursuant to their appointment, such as membership in the Virginia Retirement System, shall only accrue from the Sheriff's lawful action and their status as the Sheriff's employees. The assignment of class



titles, position numbers and plan/code designations to these positions is for administrative purposes only and in no way indicates City employment.

Norfolk Sheriff's Office

<u>No.</u>	<u>Class Title</u>	<u>Position No.</u>	<u>Plan/Grade</u>
6	Deputy Sheriffs	0716, 0717, 0722 7232, 8502, 8503	SHF 002
1	Family Services Worker II	7762	1/11 (7/1/14) 1/12 (1/8/15)
5	Secretary I	0715, 0718, 0720 5890, 6026	SHC-3

Section 3:- That this ordinance shall be in effect from and after its adoption.

<b>NORFOLK SHERIFF'S OFFICE</b>		<b>SR #</b>		
<b>COMMUNITY CORRECTIONS DIVISION</b>		<b>ORDINANCE #</b>		
<b>TITLE: COMMUNITY CORRECTIONS</b>				
<b>FY 17 BUDGET</b>				
<b>OBJECT</b>	<b>DESCRIPTION</b>			
<b>CODE</b>				
5110	SALARIES	294,733		
5140	F.I.C.A.	22,486		
5142	HOSPITALIZATION	50,985		
5148	GROUP LIFE INSURANCE	8,290		
5150	RETIREMENT	34,483		
5211	REPAIRS - PORTABLE EQUIP.	12,000		
5217	REPAIRS - AUTOMOTIVE	31,295		
5232	SUPPLIES - OFFICE	2,000		
5238	SUPPLIES - DRUG TEST & COUNSELING	7,000		
5239	SMALL TOOLS	2,000		
5411	EQUIPMENT - PORTABLE	13,728		
5412	EQUIPMENT - AUTO	9,000		
5415	EQUIPMENT - HOUSEHOLD	2,000		
	<b>TOTAL EXPENSES</b>	<b>490,000</b>		

[illegible]

[illegible]

NORFOLK SHERIFF'S OFFICE			TITLE: WORK FORCE				
COMMUNITY CORRECTIONS DIVISION							
FY 17 PAYROLL BUDGET							
			5110	5140	5142	5150	5148
LAST NAME	FIRST NAME	CP#	SALARY	F.I.C.A.	INSURANCE	RETIREMENT	GROUP
Allen	James	8502	38,769	2,966	5,665	4,548	1,082
VACANT		8503			5,665		
Chade	Christan	722	36,148	2,765	5,665	4,144	988
Bean	K	718	37,712	2,885	5,665	4,424	1,052
VACANT		717					
McInnis	Tanula	716	36,111	2,762	5,665	4,236	1,007
VACANT		7232					
TOTAL PR & FRINGES			148,740	11,378	28,325	17,352	4,129
ROUND TO NEAREST \$ 500							